

**Fiscal Services Assistant, AP & Payroll** position is available with the Legislative Coordinating Commission, Minnesota Legislature. This is a full-time, benefits-eligible, non-partisan position. Accounting coursework plus one year of related work required. Also required is proficiency in Microsoft Office and ability to multi-task and work independently in a confidential and nonpartisan manner. Experience with Minnesota State accounting system (SWIFT) and human resource system (SEMA4) is preferred.

This is an unclassified, non-partisan, full time, benefits eligible position with a recruitment salary range of \$42,435 - \$50,000. Starting salary will be commensurate with skills and experience. The full job posting and position description are available at: <http://www.lcc.leg.mn/jobs> or call 651.296.0099 to request a copy. For more information about the Legislative Coordinating Commission go to: <https://www.lcc.leg.mn/index.html>.

Resume and cover letter must be received by Monday, June 17, 2019. Email to [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn), or mail or fax to LCC, 72 State Office Building, 100 Rev Dr. Martin Luther King Jr Blvd, St. Paul, MN 55155-1298. Fax: 651-297-3697. Equal opportunity/ADA employer.